



International Union of Operating Engineers

AFFILIATED WITH THE AMERICAN FEDERATION OF LABOR AND CONGRESS OF INDUSTRIAL ORGANIZATIONS

Training Course Schedule

Courses from March 13, 2025 - May 12, 2025

Course - Session	Date(s)
HVAC Systems 2	Mar 10, 2025 - Mar 14, 2025
2025 New Business Manager/Agent Training	Apr 15, 2025 - Apr 16, 2025
New Organizer Training	Apr 22, 2025 - Apr 25, 2025

Visit <https://iuoe-itrs.org> for a Full Schedule and to Register for Classes

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Training Course Descriptions

HVAC SYSTEMS 2

HVAC Systems 2 builds upon the students fundamental knowledge of heating, ventilation and air conditioning principles to teach the safe and efficient operation of systems found in facilities.

Students completing the class will gain the following:

- Understanding of the operation of chillers, heat exchangers, pumps, fans and other system equipment.
- Understanding of the interaction between the different components in a system
- Understanding of HVAC control systems.
- Ability to perform basic HVAC system troubleshooting.
- Ability to safely handle refrigerants.
- Participate in practical hands on exercises to reinforce learning outcomes.
- Ability to pass a basic HVAC competency exam.
- Opportunity to take the EPA 608 exams.

Students taking HVAC Systems 2 should have previously taken HVAC Systems 1, or have knowledge of system components and core HVAC principles.

2025 NEW BUSINESS MANAGER/AGENT TRAINING

In accordance with Article XXIV, Subdivision 15 of the IUOE Constitution, the 2025 IUOE New Business Manager – Business Agent Training will be held **April 14th - 17th at the ITEC in Crosby, TX.** This training is **MANDATORY** for all new Business Managers and Business Agents who were either elected to office or employed after the most recent training session was conducted back in March 2024. Kindly note, if you were scheduled to take this training in March 2024 and you were unable to do so, then you should register for the 2025 training.

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There are two full days (8:00 a.m. to 4:30 p.m.) of training scheduled for each day on Tuesday, April 15th and Wednesday, April 16th, so **ALL attendees should plan to arrive at the ITEC on Monday, April 14th and depart on the morning of Thursday, April 17th.** After you register for the training and make your flight arrangements, a room will be booked for you at the ITEC to coincide with those pre-set arrival and departure dates. The dress code for these training sessions is business casual, (e.g., khakis and collared/golf shirts; dresses/pantsuits, etc.). Jackets and ties are not required for gentlemen, and you are all encouraged to wear shirts with the IUOE steam gauge logo.

NEW ORGANIZER TRAINING

International and Local staff will conduct detailed training sessions on all aspects of organizing workers and contractors. Breakout sessions will focus on issues specific to H&P and Stationary, and general sessions will cover organizing techniques and strategies, legal issues, research and the use of social media and technology in organizing.

This training is designed for organizers with less than two years' experience, but is open to all organizers who have not previously attended. Due to the highly interactive nature of this training, class size will be limited to 30 attendees. New Organizer trainings are held at least twice annually.

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